

## **LECS Internet Access Acceptable Use Policy**

### **Student Responsibilities:**

1. *Do not* access any sites other than those authorized by your teacher.
2. *Do* use the network in accordance with the school's code of conduct.
3. *Do* cite the sources of information properly. Failure to cite is deemed as plagiarism.
4. *Do* use the network only for legal activity.
5. *Do* be courteous and respectful in your messages to others.
6. *Do* use appropriate language. *Do not* swear, use vulgarities, or any other inappropriate language.
7. *Do not* degrade or disrupt equipment or system performance.
8. *Do not* change the data or trespass in the account of another user.
9. *Do not* gain unauthorized access to resources or entities.

### **Personal Safety:**

1. Use only your account and password and keep your password private.
2. Report to a system administrator, teacher or administrator any unsolicited email, security problems, or information that makes you uncomfortable.
3. Students: Do not reveal your home address, image, or phone numbers, or those of other students or colleagues. Use school addresses and phone numbers only.
4. Do know that electronic mail (email) is not guaranteed to be private.

### **Inappropriate Use:**

The network account holder is held responsible for their actions and activity within their account. Unacceptable uses of the network will result in the suspension or revoking of these privileges in addition to suspension from school and incomplete benchmark score.